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7<sup>th</sup> September 2018

Dear Parents of Children in Year 6,

As we start our Autumn Term you will need to begin thinking about your child's transfer to Secondary School in September 2019. We recognise that this is sometimes a period of worry for many parents and children and we will therefore be holding a secondary transfer information meeting for all Year 6 Parents on Monday 17<sup>th</sup> September at 5.30pm in the Infant Hall.

***This is an extremely important year for your child and it is vital that you try to attend as we will be giving you information on the secondary transfer process and the relevant dates, together with details of what your child will be doing in Year 6, our expectations and how you can help us to support your child to achieve their best.***

We have today sent home a booklet showing the Lewisham secondary schools with details of when Lewisham schools are open for visiting and how to apply **before 31<sup>st</sup> October 2018**.

Below is the link to the Lewisham website where you can view the Applying to start secondary school booklet.

<https://lewisham.gov.uk/myserVICES/education/schools/school-admission/applying-to-start-secondary-school/Pages/default.aspx>

You will be able to express up to 6 preferences across a number of LAs on a common form, which can be accessed online. Each admission authority will consider applications separately. Your child will be considered under the admissions criteria published by each school or LA. The sharing of information through a central computer system will ensure that only the highest preference school available is offered. Offers will be available on 1<sup>st</sup> March 2019. We will be happy to explain this in more detail at the meeting.

As our school sits on the edge of Southwark and Greenwich Boroughs, you may also wish to consider a Secondary School in one of those boroughs. The information books for those boroughs are available online and I have put the links for these at the end of the letter.

If you are not a Lewisham resident, you will need to apply to your home borough for your child's secondary transfer. If you need any help with this or further information, please contact me in the school office as soon as possible and I will try to help.

Head Teacher: Ken Johnson  
Deputy Head: Leona Baffour

You will also have the opportunity of an individual meeting with a senior member of our staff team to discuss your preferences and the arrangements for admission, during which you can discuss and complete your application. ***It is important that you have, before then, visited as many schools as possible and have thought about what your preferences are.***

We look forward to seeing you on 17<sup>th</sup> September at 5.30pm.

Yours sincerely,



Clare New

***Southwark Information;***

<http://www.southwark.gov.uk/schools-and-education/school-admissions/secondary-admissions/secondary-schools-open-days-and-evenings>

***Greenwich Information;***

[https://www.royalgreenwich.gov.uk/info/200286/apply\\_for\\_a\\_school\\_place/1937/apply\\_for\\_a\\_secondary\\_school\\_place](https://www.royalgreenwich.gov.uk/info/200286/apply_for_a_school_place/1937/apply_for_a_secondary_school_place)