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18th October 2018

Dear Parent,

Following a review of our safeguarding procedures I am writing to clarify our school position on the collection of children from school.

In EYFS (Nursery & Reception) and Key Stage 1 (Years 1 & 2) – all children must be collected by an adult (over 18 years of age).

In Key Stage 2 (Years 3,4,5 & 6) – children must either be collected by an adult (over 18 years of age) or we must have permission from their parent, in writing, to allow them to walk home alone. **Secondary School age children will no longer be able to collect children in KS2.** I am aware that some older siblings meet our KS2 pupils and walk home together but this will now require your written permission for your child to walk home alone i.e. leave the school site without an adult at the end of the school day. Any unforeseen change in the arrangements then children will be expected to come back into school.

We will be strictly enforcing this procedure from **Monday 29th October**. If we do not currently hold written permission for your child to walk home alone, please ensure we have this by that date or you will have to send an adult to collect your child whichever year group they are in. You may e-mail this permission to us at info@deptfordpark.lewisham.sch.uk.

If you have any questions regarding this procedure, please do not hesitate to contact me.

Yours sincerely,

Ken Johnson

headteacher@deptfordpark.lewisham.sch.uk

Head Teacher: Ken Johnson
Deputy Head: Leona Baffour

